NEW SOCIETY APPLICATION FOR INFORMS SECTIONS



Thank you for your effort and interest in applying to become an INFORMS Society. Please complete all fields for the application to be considered. If you have any questions, please contact the Community Relations Coordinator at informs@informs.org

To go directly to a section please click desired section.

If additional documentation is needed please attach separately in an email.

APPENDIX

1. **Section One:** General Information
2. **Section Two:** Newsletter & Communications
3. **Section Three:** Elections
4. **Section Four:** Publications
5. **Section Five:** Awards
6. **Section Six:** Special Interest Groups
7. **Section Seven:** Meetings
8. **Section Eight:** Future Plans and Goals

GENERAL INFORMATION

1. **Current Section Name:**

2. **Date the Section was chartered:**

3. **What name would the Section be known by if it were to become a Society?** *(Examples include, INFORMS Society on X, The X Society of INFORMS):*

4. **Please list Current Officers** *(List position, name, and affiliation for all officers)***:**

5. **Mission of the Section:**

6. **Summarize activities of the Section over the last two years:**

NEWSLETTER & COMMUNICATIONS

1. **How often and what method does the Section use to communicate with its membership?**

2. **Does the Section sponsor an electronic discussion group or maintain a Connect group?** *If so, please provide a moderators name and how the group is utilized.*
   - » Does your Section utilize its online community in INFORMS Connect? If so, please explain how it is used.
   - » Does your Section utilize a different electronic discussion group other than Connect? If so, please name it and explain how it is used.
   - » Please provide the name of the designated moderator.

3. **Describe the Section newsletter. Include frequency, length, method of distribution, topical content, and editor name.** *Please attach a copy of a recent newsletter.*

4. **Does the Section maintain a webpage?** *If so, please provide URL if it is separate from INFORMS, webmaster name, describe contents, update frequency, and indicate when last update occurred.*

ELECTIONS

1. **Summarize the election process for your Section:**

2. **For the last three years, list the name and affiliation of individuals nominated for each position, contact information, and term elected for each position.**

PUBLICATIONS

1. **Summarize involvement the Section has with one or more journals.** *State the nature of the journal, other cooperating organizations, role of the Section in the operation of the journal, financial state of the journal, and any other pertinent information.*

2. **Does the Section publish special interest meeting proceedings or books?** *If yes, please describe.*

AWARDS

1. **Does the Section offer any awards, prizes, or scholarships?**
   If yes, please indicate the name and criteria of each award, prize, or scholarship.

SPECIAL INTEREST GROUPS

1. **Does the Section have any special interest group(s)?**
   If yes, please indicate the name of the special interest group(s) and number of members.
   If none exist, does the Section wish to explore having special interest groups if it becomes a Society?

MEETINGS

1. **Describe any sessions the Section has sponsored at INFORMS Annual or International meetings over the last three years.** *Include date, number of sessions, number of papers, number of panel discussions, number of unique speakers, and approximate attendance.*

2. **List any meetings held by the Section during the last three years including business, council, workshop, seminar, or special interest meetings.**

3. **Summarize the meetings (if any) held by the Section during the last three years that were not part of the INFORMS Annual or International meetings.** *Indicate the nature of the meeting, other cooperating organizations, role of the Section in the meeting, financial outcome of the meeting, and any other pertinent information.*

FUTURE PLANS AND GOALS

1. **Why does your Section wish to become a Society within INFORMS?**

2. **What will becoming a Society enable the community to accomplish and how will it benefit the current members?**

3. **Please list at a minimum three long-term strategic goals as a Society that could be tracked.** *(Example: A specific number of active members by 2019)*

4. **How does your Section currently see itself positioned in your field? Are there competing organizations?** *If so, how would your INFORMS Society compare?*

5. **What do you plan to do differently as a Society?**

6. **Please submit a one-page action plan for the potential Society.** *(Attach it to the application.)*

7. **Are the Sections bylaws currently up to date or updated in the last three years?**

Individual Applicant's Name _____ (Please Print)

Individual Applicant's Signature _____ Date _____